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Revised draft budget for the first financial period of the Court

Text of Part Two

Prepared by the Secretariat*

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* Text prepared in the light of discussions of the Preparatory Commission at its ninth session.



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Part Two

Provisional estimates for the first financial period of the Court

I. Summary of estimates

107. Pending a decision on the venue of the June 2003 meeting of the Bureau, the meeting of the Budget and Finance Committee and the second session of the Assembly of States Parties, two scenarios have been considered: "scenario A", whereby those meetings are held in New York, and "scenario B", which assumes that they are held in The Hague. Under scenario A, it is estimated that the total cost for the first financial period of the Court would be €31,995,400 (net of the €300,000 contribution from the host country), of which €24,569,700 would relate to the cost of operations of the Court, €2,768,400 to the first meeting of the Assembly of States Parties, to be held in New York in 2002, and €4,860,300 to the cost of the other meetings, including the cost of travel of the judges and the Prosecutor to attend the Inaugural Meeting of the Court. Under scenario B, the total cost (net of the €300,000 contribution from the host country) would be €31,682,400, as shown in table 1. Paragraph 160 below contains details regarding the €300,000 contribution from the host country.

108. The requirements estimated at €2,768,400, related to the holding of the first meeting of the Assembly of States Parties are expected to be funded through the Trust Fund to Support the Establishment of the International Criminal Court. Since the seat of the Court will be at The Hague, the cost of its operations is not affected by the choice of the venue of the meetings mentioned above. Those estimates are summarized in table 1.

109. It should be understood that these estimates are to a great extent indicative. An attempt was made to draw upon the experience of the International Tribunal for the Former Yugoslavia as well as the International Tribunal for Rwanda. However, given its broader scope and jurisdiction, the International Criminal Court is a unique institution and consequently there are elements that of necessity remain highly uncertain. Nonetheless, more precise estimates will be developed as States Parties make further decisions regarding some issues, including, inter alia, in-kind contributions to be provided by States Parties and staff rules.

110. The estimates presented below are based on the assumption that there will be no trials or detainees during the first financial period of the Court. Nevertheless, account has been taken of the need to allow a certain degree of scalability and flexibility, which will allow the Court to respond quickly to an upsurge of activities. Such scalability and flexibility are built into the estimates through the provisions for general temporary assistance and the reserve for unforeseen expenses. States Parties may wish to establish adequate policies and procedures for the authorization, use and reporting of expenditures incurred under the reserve for unforeseen expenses, in order to ensure its rigorous and prudent management. It is expected that adequate policy procedures and budget methodology will be worked out by the Registrar, in consultation with the Budget and Finance Committee, with a view to formulating a results-based budget, in accordance with regulation 3.3 of the draft Financial Regulations and Rules. Annex IV summarizes the provisions included under the reserve for unforeseen expenses.

111. It should also be noted that **regulation 3.6** of the draft Financial Regulations **provides** for supplementary budget proposals to be submitted by the Registrar if circumstances unforeseen at the time of adoption of the budget make it necessary.

112. Notwithstanding the foregoing assumptions, the possibility of a situation being referred to the Court cannot be completely precluded. Article 13 of the Rome Statute prescribes that a situation can be referred to the Court by a State Party, the Prosecutor or the Security Council in accordance with Chapter VII of the Charter of the United Nations. **With regard to the latter instance, the modalities for cost-sharing would have to be defined between the United Nations and the Court, based on appropriate arrangements between the two institutions.**

113. The total resource requirements for the first financial period of operation of the Court is estimated at **€24,569,700**, net of the requirements for the meetings. Table 2 contains a breakdown of the estimated requirements by object of expenditure.

114. As summarized in table 3, it is estimated that a total of **201 posts (105 in the Professional category and above and 96 in the General Service and related categories, including 20 security posts)** would be needed for the year 2003. For the first four months of the Court's operations (September-December 2002), as summarized in table 4, a total of **61 posts (34 in the Professional category and above and 27 in the General Service category, including 10 security posts)** would be required to secure the initial functioning of the Court. **Total post costs (salaries and common staff costs) are estimated at €12,242,900.** These estimates were based on current United Nations standards, adjusted to take into account the higher requirements for common staff costs resulting from the expected high amount of travel on initial appointment and the related removal and installation costs. Thus, common staff costs were augmented by a factor of 30 per cent. Furthermore, the following assumptions were made concerning recruitment: (a) that a system for the expeditious recruitment of staff would be put in place soon after the start of operations; (b) that there would be a large number of qualified individuals willing to join the Court; (c) that recruitment would be carried out in a phased manner; and (d) that the Court would find little difficulty in locally recruiting a significant number of General Service staff. On that basis, an average vacancy rate of 25 per cent was applied for the first four months of operation and, for 2003, average vacancy rates of 30 per cent and 20 per cent for Professional posts and General Service posts, respectively, were applied.

115. At the ninth session of the Preparatory Commission, the representative of the host Government reiterated the latter's commitment to provide premises for the Court, free of rent, for a period of 10 years starting at the date of entry into force of the Rome Statute. He also confirmed the host Government's offer to build a courtroom in the interim premises, within the overall amount of **€10 million** that it would make available for the interior layout and design.¹ It is necessary that the appropriate arrangements on the matter be made between the representatives of the Court and the Government of the Netherlands, at the very early stage of the start-up phase, in order to ensure that facilities are in place whenever needed for the proper functioning of the Court.

¹ See PCNICC/2002/INF/5, paras. 7 and 8.

115 (bis) In accordance with the task list contained in Part B of the annex to the proceedings of the Preparatory Commission at its ninth session (PCNICC/2002/L.1/Rev.1/Add.1), various contacts were held between representatives of the Permanent Mission of the Netherlands to the United Nations and the Secretariat, including two formal meetings on 3 and 16 May 2002, respectively. During those contacts, the Secretariat was informed in detail of the contributions from the host country to the Court. Information and data received from the host country are reflected in the present document.

Table 1

Summary of estimates for the first financial period of the Court by programme

(In thousands of euros)^a

		Estimated requirements
A. Operation of the Court		
1. Presidency and Divisions		2 221.7
2. The Prosecutor		4 062.5
3. The Registry		3 043.4
4. Common Services Division		14 190.1
5. Reserve for unforeseen expenses		1 052.0
Total A		24 569.7
B. Meetings of the Assembly of States Parties, of the Bureau and of the Budget and Finance Committee^{b,c}		
	Scenario A^d	Scenario B^e
1. Conference-servicing costs	3 253.0	3 023.9
2. Non-conference-servicing costs	487.1	475.4
3. Programme support costs (13% of total of 1 + 2)	486.2	454.9
4. Reserve for contingency (15% of total of 1 + 2 + 3)	634.0	593.1
Total B	4 860.3	4 547.3
Total (A + B)	29 430.0	29 117.0
C. Inaugural Meeting of the Court (The Hague, 2003)^f		
	97.0	97.0
Total (A + B + C)	29 527.0	29 214.0
D. First meeting of the Assembly of States Parties (New York, 2002)^g		
	2 768.4	2 768.4
Total (A + B + C + D)	32 295.4	31 982.4

	<i>Estimated requirements</i>	
E. Contribution of host country (to be applied towards the cost of meetings)	(300.0)	(300.0)
Grand total (A + B + C + D - E)	31 995.4	31 682.4

^a Exchange rate: US\$ 1.00 = €1.11.

^b Excluding the first meeting of the Assembly of States Parties, to be held in New York in 2002, and the Inaugural Meeting.

^c See annex III.

^d Under this scenario, it is assumed that all meetings would be held in New York.

^e Under scenario B, it is assumed that the second meeting of the Assembly of States Parties and the meetings of the Bureau and the Budget and Finance Committee would be held at The Hague.

^f The Inaugural Meeting of the Court will be held at The Hague. This meeting will be financed by the host country.

^g This meeting will be funded through the Trust Fund to Support the Establishment of the Criminal Court.

Table 2

Summary of estimates for the first financial period of operation of the Court by object of expenditure

(In thousands of euros)

	<i>Estimated requirements</i>
Salaries, allowances and entitlements of judges	2 190.7
Posts ^a	12 242.9
Other staff costs	1 387.3
Consultants and experts	45.0
Travel	168.0
Hospitality	15.0
Contractual services	851.6
General operating expenses	1 143.0
Supplies and materials	440.0
Furniture	455.2
Office automation equipment	1 091.0
Other equipment	3 236.0
Maintenance of furniture and equipment	252.0
Unforeseen expenses	1 052.0
Total requirements	24 569.7

^a It is assumed that in the period from September to December 2002, the activities of the Court will be carried out by a "core staff", comprising 61 posts. It was assumed that an average vacancy rate of 25 per cent would apply for this period. For 2003, it was estimated that average vacancy rates of 30 per cent for Professional posts and 20 per cent for General Service posts would apply.

II. Work programme

116. It is assumed that during the first financial period the Court will be dealing mainly with matters related to its internal organization and other start-up needs as well as public and media relations. The Court will need only the minimal level of resources necessary to undertake the tasks of setting up its operations and preparing to receive eventual cases. In accordance with the document entitled "Road map leading to the early establishment of the International Criminal Court" (PCNICC/2001/L.2), the judges and the Registrar will not be elected prior to the year 2003. Thus, for the period from September to December 2002, provision is made only for a small number of "core staff", comprising 61 posts, including the post of Director of Common Services (D-1).

Table 3
Summary of post requirements for the International Criminal Court for 2003

	<i>Estimated requirements</i>
Professional category and above	
USG	1
ASG	2
D-2	1
D-1	2
P-5	13
P-4	33
P-3	39
P-2/I	14
Total	105
Other categories	
General Service (PL)	7
General Service (OL)	69
Security and Safety	20
Total	96
Grand total	201

Table 4
Post requirements for the Court for the period from September to
December 2002

(Core staff requirements)

	<i>Estimated requirements</i>
Professional category and above	
D-1	1
P-5	4
P-4	9
P-3	14
P-2/1	6
Total	34
Other categories	
General Service (PL)	3
General Service (OL)	14
Security and Safety	10
Total	27
Grand total	61

A. The Presidency, the Divisions and the Chambers

Activities

117. According to article 35, paragraph 2, of the Rome Statute, the three judges comprising the Presidency, namely the President, the First Vice-President and the Second Vice-President, shall serve on a full-time basis as soon as they are sworn in. It is expected that in the first financial period of the Court, the Presidency would be concerned mainly with high-level external relations and communication and organizational matters, including actions, undertaken in conjunction with the Registrar, aimed at establishing systems for the functioning of the Chambers. For details concerning the activities of the Presidency in the first financial period of the Court see Part One, **paragraph 37**, of the present document. The President and the Vice-Presidents will be assisted by one Chef de Cabinet (P-5), one Spokesperson (P-4), one Legal Officer (P-3), one **Assistant to the President** (General Service (Principal level)), and two Secretaries (General Service (Other level)).

118. The Presidency, on the basis of the workload of the Court and in consultation with its members, will decide to what extent the remaining 15 judges will be required to serve on a full-time basis. Provisions are currently made for 9 judges, including the President and the Vice-Presidents, working on a full-time basis.

Resource requirements

119. The estimates included under this heading are related to the salaries, allowances and common costs of judges. It was also considered prudent to include a modest provision for official travel of judges. Requirements for travel related to possible attendance at sessions of the Assembly of the States Parties, the meetings of the Bureau and of the Budget and Finance Committee were not included under this heading, as they are reflected under the non-conference-servicing costs related to those meetings.

120. On the basis of the above assumptions, resource requirements for the Presidency, the Chambers and the Divisions have been estimated at €2,221,700, as shown in table 5.

Salaries and allowances of judges

121. The salaries of the judges (€180,000 per judge per annum) and the special allowances for the President (€18,000 per annum) and the Vice-President (up to a maximum of €10,000 per annum) are estimated in accordance with paragraphs 1 to 3 of the report on conditions of service of judges of the ICC (PCNICC/2002/WGFI-RJ/L.1/Rev.1). Therefore, a provision of €1,510,700 is included to cover 11 months of salary in respect of the equivalent of nine judges and the payment of the special allowances for the President and the two Vice-Presidents. The special allowance is to be paid to the Vice-Presidents for each day they act as President, provided that, on an annual basis, such special allowance does not exceed €10,000 in total.

Common costs of judges

122. Paragraphs 4 through 8 of the report referred to in paragraph 121 above set out the non-salary benefits/allowances of judges. Accordingly, requirements estimated at €680,000 would provide for business-class travel on appointment, installation allowance, removal of household effects and education grant.

Staff costs

123. Costs related to staff directly assigned to the Presidency and the Divisions are not included under this heading. For administrative purposes, the staff assigned to substantively service the Presidency and the Divisions are included under the Registry, except for the post of Assistant to the President (General Service (Principal level)), which is included under the Common Services Division.² However, for ease of analysis, an organizational chart of the Presidency, the Chambers and the Divisions of the Court reflecting the related posts under the Presidency is presented in annex I.A to the present document.

Travel

124. It is assumed that, in the first financial period of the Court's operation, travel of judges would be undertaken essentially for the purpose of establishing contacts and consultations with relevant institutions. Thus, a provision of €31,000 has been included under this heading, to cover the estimated cost of

² See Part One, para. 69.

travel for six trips and daily subsistence allowance for 4 to 5 days per trip. Provisions for possible travel of the President in connection with the meetings of the Assembly of States Parties, the meeting of its Bureau, the Inaugural Meeting and the meeting of the Budget and Finance Committee were not included, as they are reflected in the estimates of non-conference-servicing costs of those meetings.

Table 5

Estimates by object of expenditure^a

(In thousands of euros)

A. Presidency, Divisions and Chambers of the Court

<i>Expenditure</i>	<i>Estimated requirements</i>
Salaries and allowance of judges	1 510.7
Common costs of judges	680.0
Travel of judges	31.0
Total requirements	2 221.7

^a Does not include requirements for posts directly assigned to the Presidency and the Divisions of the Court. Such requirements are included under the Registry and the Common Services Division (see tables 8 and 10).

B. Office of the Prosecutor**Activities**

125. The structure and staffing of the Office of the Prosecutor in the first financial period of operation of the Court will allow the Prosecutor to carry out the tasks related to the initial establishment of the Office. However, resources are provided under general temporary assistance and the reserve for unforeseen expenses to allow the Office to respond to an upsurge in activities that may require a full prosecutorial and investigative capacity. For further details regarding the activities of the Prosecutor in the first financial period of the Court, see Part One, paragraphs 47-50.

126. Once the Prosecutor is elected, it would be necessary to set up an Immediate Office of the Prosecutor, consisting of the Prosecutor, one Deputy Prosecutor, a Special Assistant to the Prosecutor (P-5), a Special Assistant to the Deputy Prosecutor (P-4) and a Spokesperson (P-4). The Immediate Office would also be supported by administrative and secretarial staff. The Prosecution Division, comprising the Prosecution Section, the Legal Advisory and Policy Section and the Appeals Section, will be headed by a Director of Prosecutions at the D-2 level. The Investigation Division, comprising the Information and Evidence Section, the Investigation Section and the Analysis Section, would be headed by a Chief of Investigations at the D-1 level.

Resource requirements

127. Requirements for the Office of the Prosecutor are estimated at €4,062,500 distributed as described in table 6.

Table 6
Estimates by object of expenditure
(In thousands of euros)

B. Office of the Prosecutor

<i>Expenditure</i>	<i>Estimated requirements</i>
Posts	3 180.2
Other staff costs	830.3
Travel (including travel for purposes of investigation)	52.0
Total expenditures	4 062.5

Table 7
Post requirements for 2003

B. Office of the Prosecutor

	<i>Estimated requirements</i>
Professional category and above	
USG	1
ASG	1
D-2	1
D-1	1
P-5	5
P-4	12
P-3	12
P-2/1	1
Total	34
Other categories	
General Service (PL)	1
General Service (OL)	16
Total	17
Grand total	51

Posts

128. Requirements estimated at €3,180,200 would provide for 51 posts (34 in the Professional category and above and 17 in the General Service category). Details concerning the staffing and its distribution in the Office of the Prosecutor can be found in Part One (paras. 51-65), table 7 and annex I.B.

Other staff costs

129. The provision of €830,300 would provide the equivalent of 17 work-months of general temporary assistance at the P-4 level, 32 work-months at the P-3 level, 17 work-months at the P-2 level and 26 work-months of General Service (Other level) (€817,300) as well as overtime and night differential (€13,000).

Travel

130. It is assumed that limited travel would be required in respect of the Prosecutor, the Deputy Prosecutor and other staff in the Office of the Prosecutor. A provision of €52,000 has been made to cover travel, such as for consultations and other business in connection with the installation of the Court. Travel and daily subsistence allowance costs related to possible attendance at sessions of the Assembly of the States Parties, the meeting of its Bureau, the Inaugural Meeting and the meeting of the Budget and Finance Committee are not included under this heading, as they are reflected under the non-conference-servicing costs related to those meetings.

Reserve for unforeseen expenses

131. [Text deleted]

C. The Registry**Activities**

132. The Registry shall be responsible for the non-judicial aspects of the administration and servicing of the Court, without prejudice to the functions and powers of the Prosecutor, in accordance with article 42 of the Statute. The Registry shall be headed by the Registrar, who shall be the principal administrative officer of the Court and shall exercise his/her functions under the authority of the President of the Court (art. 43, para. 2).

133. In the first financial period of operation of the Court, it is assumed that the Registry will be concerned mostly with administrative functions, matters of internal organization, external relations and communications. Accordingly, it is estimated that in the first financial period requirements for the Registry would amount to €3,043,400. A breakdown of these requirements is given in table 8.

Table 8
Estimates by object of expenditure
(In thousands of euros)

C. Registry

<i>Expenditure</i>	<i>Estimated requirements</i>
Posts	2 692.1
Other staff costs	251.3
Travel	85.0
Hospitality	15.0
Total requirements	3 043.4

Table 9
Post requirements for 2003^a

C. Registry

	<i>Estimated requirements</i>
Professional category and above	
ASG	1
D-2	-
D-1	-
P-5	3
P-4	8
P-3	9
P-2/1	6
Total	27
Other categories	
General Service (PL)	1
General Service (OL)	19
Security and Safety	-
Total	20
Grand total	47

^a Includes posts to be directly assigned to the Presidency and the Divisions of the Court (1 P-5, 1 P-4, 1 P-3 and 2 General Service (Other level)).

Resource requirements

Posts

134. Requirements estimated at €2,692,100 will provide 47 posts (27 in the Professional category and above and 20 in the General Service category) in the year

2003 and 12 posts (9 in the Professional category and above and 3 in the General Service category) in the period from September to December 2002, including staff to be directly assigned to the Presidency. Post requirements for 2003 are summarized in table 9. Details concerning the functions and the structure of the Registry can be found in Part One (paras. 72-92) and in annex I.C to the present document.

Other staff costs

135. The provision of **€251,300**, will provide for temporary assistance equivalent to 16 work-months at the P-3 level, 9 work-months at the P-2 level, 25 work-months at General Service (Other level) and **60 workdays of court reporting service at the approximate rate of €466/day (€244,300)** as well as overtime and night differential (€7,000). The temporary assistance will be needed in case of an upsurge in activities.

Travel

136. Requirements estimated at **€85,000** would provide for travel and daily subsistence allowance in respect of the Registrar, the Director of Common Services and other staff of the Registry, including the Common Services Division. It is estimated that the Registrar, the Director of Common Services and the Chiefs of Section will need to travel to New York for consultations at United Nations Headquarters, particularly in connection with the activities contemplated in the draft Relationship Agreement between the Court and the United Nations, and to undertake other occasional travel in the conduct of official business of the Court. Requirements for travel related to **possible attendance at the second meeting** of the Assembly of the States Parties, the **meeting** of the Bureau and the meeting of the Budget and Finance Committee are not included under this heading, as they are reflected under the non-conference-servicing costs related to those meetings.

Hospitality

137. Due to the high degree of public interest that the Court is expected to generate, it is expected that some official hospitality functions (e.g., **receptions**) will have to be organized, particularly in connection with visits of high dignitaries. Therefore, a provision amounting to **€15,000** has been included for hospitality.

Reserve for unforeseen expenses

138. [Text deleted]

D. Common Services Division

139. In order to minimize duplication and ensure maximum efficiency while observing the strict statutory division of powers between the judiciary (Presidency, Chambers and Registry) and the Office of the Prosecutor, a Common Services Division is envisaged to administer a pool of services which will be required to support both the judiciary and the Prosecutor. Such services will include, inter alia, general services, building management, finance, security, procurement, certain aspects of human resources management (e.g. training), information technology and

communications infrastructure, and some aspects of conference and language services.

140. It is expected that in the first financial period of operation of the Court the Common Services Division will be heavily involved in a number of operational start-up activities, particularly matters related to internal organization and the installation of infrastructure and systems. For the purposes of the first financial period, it is anticipated that the division would be headed by a Director (D-1), who would oversee the work of general administrators and staff with experience in setting up courts. As the establishment of the Court progresses, certain functions, mainly those that are specifically court-related, would be transferred from the Common Services Division to the Office of the Prosecutor or to the Registry, as appropriate.

Table 10
Estimates by object of expenditure
(In thousands of euros)

D. Common Services Division

<i>Expenditure</i>	<i>Estimated requirements</i>
Posts	6 370.6
Other staff costs	305.7
Consultants and experts	45.0
Contractual services (including external translation)	851.6
General operating expenses	1 143.0
Supplies and materials	440.0
Furniture	455.2
Presidency	44.0
Divisions	57.0
Office of the Prosecutor	178.0
Registry	151.2
Common Services Division	25.0 ^a
Office automation equipment	1 091.0
Presidency	31.0
Divisions	24.0
Office of the Prosecutor	155.0
Registry	134.0
Common Services Division	747.0 ^b
Other equipment (transportation, communications, software, security, etc.)	3 236.0
Maintenance of furniture and equipment	252.0
Total	14 190.1

^a This amount does not include the cost of furniture contributed by the host country.

^b This amount does not include the cost of equipment contributed by the host country.

Table 11
Post requirements for 2003

D. Common Services Division

	<i>Estimated requirements</i>
Professional category and above	
ASG	-
D-2	-
D-1	1
P-5	5
P-4	13
P-3	18
P-2/I	7
Total	44
Other categories	
General Service (PL)	5
General Service (OL)	34
Security and Safety	20
Total	59
Grand total	103

Resource requirements

141. Requirements amounting to €14,190,100, as reflected in table 10, have been estimated for the Common Services Division for the first financial period of the Court.

Posts

142. A provision of €6,370,600 is required to cover the costs of 103 posts (44 in the Professional category and above and 59 in the General Service and related categories, including 20 security and safety posts) for 2003, as summarized in table 11, and 49 posts (25 in the Professional category and above and 24 in the General Service and related categories, including 10 security and safety posts) for the period from September to December 2002.

Other staff costs

143. An amount of €305,700 will provide for the equivalent of 270 workdays of freelance translators and interpreters, at the rate of approximately €598/day, or €161,700 (including pro-rated travel costs), and other supplementary staff (€130,000 calculated on the basis of 2 per cent of the cost of posts) that may be needed in the event of an upsurge in activities or to replace staff on sick or maternity leave, plus overtime and night differential (€14,000).

Consultants and experts

144. The requirement under this heading (**€45,000**) will provide for the services of experts in information technology and other technical areas.

Contractual services

145. A provision of **€851,600** will be needed for the **outsourcing of procurement (€382,600)**, security and safety training in respect of 10 officers in 2002 and 20 officers in 2003, in such areas as security management, close protection of VIPs, firearms, basic firefighting and evacuation and first aid (**€80,000**), external printing (**€50,000**), management and technical training (**€20,000**), information technology training (**€60,000**) for staff in the Registry, including the Common Services Division, and in the Office of the Prosecutor; external translation (**€50,000**), covering about 900 pages of less sensitive documents, external audit (**€40,000**), data-processing services (**€157,000**) and miscellaneous services (**€12,000**).

General operating expenses

146. The requirement of **€1,143,000** will provide for: communications (**€597,000**), including commercial communications, such as local and long-distance charges, cellular phone charges, etc., subscription to satellite services such as Inmarsat and Intelsat, pouch and postage; maintenance of premises (**€222,000**); rental of equipment (**€152,000**); insurance, including personal property and general liability for the Court's facilities and vehicle insurance (**€27,000**); **transportation, handling and installation of miscellaneous items (€56,000)**; and miscellaneous operating expenses (**€89,000**) to cover insurance, bank charges, eventual rental of vehicles, taxi fares, cleaning of uniforms and judges' robes, etc.

147. With regard to the premises of the Court, as indicated in paragraph 115 above, the host Government has expressed its commitment to provide interim accommodations, free of rent. For this purpose, the host Government is willing to spend up to €33 million, of which €10 million will be available for interior design and a fully equipped courtroom. Moreover, the host Government has undertaken to cover the cost of utilities in the first financial period of the Court. Therefore, such costs are not included in the present document. For further details, see annex V.

Supplies and materials

148. The provision of **€440,000** will be required for office and photocopying supplies (**€81,000**), data-processing supplies (**€48,000**), premises maintenance supplies and materials (**€15,000**), audio-visual equipment and supplies (**€45,000**), petrol, oil and lubricants for the Court's vehicles (**€23,000**), library books, subscriptions, etc. (**€133,000**), security and safety supplies and materials (**€45,000**) and other miscellaneous supplies and materials (**€50,000**).

Furniture

149. The provision of **€455,200** will be required for furniture for the Presidency and the Divisions, the Office of the Prosecutor, the Registry and the Common Services Division. Such furniture includes, *inter alia*, 14 safes; conference tables (1 for the Presidency and 1 for the Divisions; 31 lockable steel storage cabinets; 19 filing

cabinets; and 100 workstations. It should be noted that, additionally, the host country has committed to provide a large number of items of furniture, as listed in annex V.

Office automation equipment

150. The provision of €1,091,000 will be needed for the acquisition of 102 desktop computers and printers, 7 large heavy-duty printers, 3 scanners, 6 servers, network-active equipment, 1 OTP high-speed printer, a storage area network, 11 laptop computers and other miscellaneous office automation equipment. The additional requirements will be provided as part of the offer from the host country and, therefore, are not reflected in this document. For further details, see annex V.

Other equipment

151. The amount of €3,236,000 under this heading will provide for the acquisition of the following equipment: software, including document management software, administration management software, translation software and network security (€2,009,000); communications equipment (€673,000); security and safety equipment (€249,000); transportation equipment, particularly two heavy passenger cars, two light passenger cars, two transport vans and one small bus with capacity for 12 passengers (€255,000), and other miscellaneous equipment (€50,000). The host country has committed to provide the audio-visual equipment needed for the courtroom and the conference rooms.

Maintenance of furniture and equipment

152. It is estimated that an amount of €252,000 would be needed to provide for the maintenance of data-processing equipment, including support contracts for software, servers and network equipment, maintenance of communications equipment, office equipment and furniture, and miscellaneous equipment (such as security equipment).

Reserve for unforeseen expenses

153. [Text deleted]

E. Reserve for unforeseen expenses

153 (bis) As explained above, this provision is made in order to give the Court a certain degree of scalability and flexibility so it may readily react to an upsurge in activities. It has been pointed out that the possibility of a situation being referred to the Court or of an evidence preservation situation arising in the first financial period of the Court cannot be completely ruled out. Accordingly, requirements estimated at €1,052,000 are included under this heading to provide for the following additional needs, as reflected in annex IV: a legal aid fund (€555,000); travel that may become necessary for investigation purposes or for other prosecutorial activities (€138,000); information technology and communications equipment (€104,000); contractual translation of about 1,800 pages of less sensitive documents (€100,000); furniture (€80,000); language experts (€44,000); public information activities (€22,000); and external printing (€9,000).

III. Preliminary estimates of costs related to the meetings of the Assembly of States Parties, the meeting of the Bureau, the Inaugural Meeting of the Court and the meeting of the Budget and Finance Committee

153 (ter) It should be noted that the costs provided herein are estimated on the basis of past experience related to similar meetings, anticipated workload and information currently available. Actual costs will be able to be determined only after the closure of the meetings, when the actual expenditures become known. It is also expected that revisions to these estimates will be made as additional information becomes available in the future.

154. The Assembly of States Parties will convene its first meeting in September 2002, at **United Nations Headquarters**. Subsequently, in the course of the first financial period of the Court, it is envisaged that the following meetings will be held: a resumed/special meeting of the Assembly of States Parties in January 2003; the Inaugural Meeting of the Court soon after the resumed/special session of the Assembly of States Parties of **January 2003**; a resumed/special meeting of the Assembly of States Parties in April 2003; a meeting of the Bureau in June 2003; the first meeting of the Budget and Finance Committee in August 2003; and the second meeting of the Assembly of States Parties in September 2003. The above schedule is tentative and subject to changes.

155. Although the Court shall have its seat at The Hague, to date a decision has not been made with regard to the venue of some meetings, namely, the **June 2003 meeting of the Bureau, the meeting of the Budget and Finance Committee and the second meeting of the Assembly of States Parties**. The first meeting of the Assembly of States Parties and the resumed/special sessions will be held in New York, whereas the Inaugural Meeting of the Court will take place in The Hague. In view of the lack of decision concerning the venue of some of the meetings, two scenarios are presented in the present document: "scenario A", which assumes that all meetings, except for the Inaugural Meeting, will be held in New York; and "scenario B", which assumes that the **June 2003 meeting of the Bureau, the meeting of the Budget and Finance Committee and the second meeting of the Assembly of States Parties** will be held at The Hague.

156. The General Assembly, in paragraph 9 of its resolution 56/85 of 12 December 2001, requested the Secretary-General of the United Nations to undertake the preparations necessary to convene, in accordance with article 112, paragraph 1, of the Rome Statute, the first meeting of the Assembly of States Parties to take place upon the entry into force of the Statute, in accordance with article 126, paragraph 1 thereof. The Assembly also decided, in paragraph 10 of the same resolution, that expenses that might accrue to the United Nations as a result of the implementation of that request, as well as expenses resulting from the provision of facilities and services for the meeting in question and any consequent follow-up shall be paid in advance to the Organization. To that effect, the Trust Fund to Support the Establishment of the International Criminal Court was established by the Secretary-General to serve as a vehicle for the collection of contributions from States and other interested entities.

157. In the process leading to the recommendation and adoption of the above-mentioned resolution, the Sixth Committee of the General Assembly had before it a

note by the Secretariat concerning the financial implications of the draft resolution.³ The note contained estimates in respect of the first meeting of the Assembly of States Parties based on two scenarios: one assuming that four meetings would be held per day, in line with the normal practice of international conferences, and the other assuming that two meetings would be held per day, following the model that the Preparatory Commission had established for itself. **Subsequently, the Bureau of the Preparatory Commission requested that the estimates be revised on the basis of the assumption that two meetings would be held per day, over a period of six days. The revised estimates amount to €2,768,400.** In this context, it is noted that the inclusion of such estimates in the present document is meant to give States Parties a fuller picture of the costs associated with the holding of the meetings, without prejudice to future decisions concerning eventual arrangements that they may wish to make concerning reimbursements, the granting of credits or other similar schemes to accommodate States contributing to the funding of the first meeting of the Assembly.

158. With respect to the Inaugural Meeting of the Court, only estimates of travel costs and partial daily subsistence allowance in respect of the judges and the Prosecutor (€97,000) were included, as the host Government has committed to finance all the other costs of such a meeting.⁴

159. It is expected that, **except for the Inaugural Meeting of the Court**, the organization of the meetings in question would require extensive involvement of Secretariat staff. Since such meetings should not have any financial implications for the regular budget of the United Nations, States Parties should be advised that, in accordance with the terms of reference of the Trust Fund to Support the Establishment of the International Court, the United Nations shall levy a charge, at a rate of 13 per cent of expenditures for such activities, to defray administrative and other support costs (programme support costs) incurred by the United Nations in their implementation. Such programme support costs would be included in the total costs that would be borne by the States Parties.

160. The estimates contained herein comprise conference-servicing costs, non-conference-servicing costs, programme support costs and a reserve for contingency (see para. 171). Total requirements for the holding of the meetings, **excluding the first meeting of the Assembly of States Parties and the portion of the Inaugural Meeting of the Court to be funded by the host Government**, are estimated at €4,860,300 under scenario A and €4,547,300 under scenario B. Furthermore, the host Government has committed to contribute a non-reimbursable amount of €300,000 to help defray the cost of the meetings.⁵ The breakdown of the costs of the meetings is given in annex III.

161. States Parties should be advised that the activities associated with the preparation and holding of the meetings of the Assembly of States Parties, the meetings of the Bureau of the Assembly and the meeting of the Budget and Finance Committee as well as those related to the first year of operation of the Court should not have financial implications for the regular budget of the United Nations.

³ A/C.6/56/L.25.

⁴ See PCNICC/2002/INF/5, para. 3.

⁵ See PCNICC/2002/INF/5, para. 9.

A. Estimated conference-servicing costs

162. The estimates of the conference-servicing costs (**€3,253,000 under scenario A and €3,023,900 under scenario B**) are based on the assumption that, for all meetings, the working languages will be the six official languages of the United Nations: Arabic, Chinese, English, French, Russian and Spanish. Summary records in the six official languages of the United Nations will be provided in respect of the meetings of the Assembly of States Parties.

163. **The duration and number of meetings as well as documentation requirements are assumed to be as follows:**

- **First meeting of the Assembly of States Parties (6 days, 12 meetings):** 550 pages of pre-session documents, 50 pages of in-session documents, and 550 pages of post-session documents;
- **Resumed/Special meeting of the Assembly, January 20⁰³ (5 days, 10 meetings):** 600 pages of pre-session documents, 40 pages of in-session documents, and 40 pages of post-session documents;
- **Resumed/Special meeting of the Assembly, April 2003 (3 days, 6 meetings):** 250 pages of pre-session documents, 40 pages of in-session documents, and 10 pages of post-session documents;
- **Second meeting of the Assembly (5 days, 10 meetings):** 200 pages of pre-session documents, 50 pages of in-session documents, and 200 pages of post-session documents;
- **Meeting of the Bureau of the Assembly (1 day, 2 meetings):** 10 pages of pre-session documents, and 10 pages of post-session documents;
- **Meeting of the Budget and Finance Committee (5 days, 10 meetings):** 150 pages of pre-session documents, 20 pages of in-session documents, and 150 pages of post-session documents.

164. Under scenario B, it is expected that requirements amounting to €176,800 (already reflected in the total above) would be needed to provide for travel and daily subsistence allowance of conference-servicing staff. In accordance with existing practice, this staff would be assembled from the various United Nations offices; however, for costing purposes, Geneva is taken as the basis, since it is the location closer to The Hague. Such travel would involve the following conference-servicing staff:

- **Second meeting of the Assembly of States Parties (35 conference-servicing staff):** 1 conference services coordinator, 1 conference officer, 1 administrative officer, 1 documents control officer, 1 documents distribution officer, 1 documents reproduction officer, 20 interpreters, 8 précis-writers and 1 technical specialist;
- **Meeting of the Bureau (16 conference-servicing staff):** 1 conference services coordinator, 1 conference officer and 14 interpreters;
- **Meeting of the Budget and Finance Committee (27 conference-servicing staff):** 1 conference services coordinator, 1 conference officer, 1 administrative officer, 1 documents control officer, 1 documents

distribution officer, 1 documents reproduction officer, 1 technical specialist and 20 interpreters.

165. [Text deleted]

166. Based on the aforementioned assumptions, conference-servicing requirements, excluding requirements for the first meeting of the Assembly of States Parties, are estimated as follows:⁶

	<i>(Thousands of euros)</i>	
	<i>Scenario A</i>	<i>Scenario B</i>
Pre-session documentation	1 792.1	1 660.3
In-session documentation	220.4	188.9
Post-session documentation	608.8	477.4
Meeting servicing (Interpreters, conference officer, officer for documents distribution and officer for reproduction of documents)	282.6	237.0
Summary records	317.9	266.3
Other requirements (e.g., sound technicians)	31.2	17.2
Travel of conference-servicing staff	-	176.8
Total	3 253.0	3 023.9

B. Estimated non-conference-servicing costs

167. Under scenario B, non-conference-servicing provisions estimated at €475,400 would be needed to cover travel and daily subsistence allowance for substantive and administrative staff of the Secretariat (€89,600), general temporary assistance (€219,200), possible travel and daily subsistence allowance of the President of the Court, the Prosecutor and the Registrar to attend the meetings (€13,000), public information activities (€72,000), security (€26,800), common services costs, such as utilities, cleaning, equipment technicians, etc. (€40,000), communications (€8,900) and miscellaneous supplies and materials (€5,900).

168. Under scenario A, non-conference-servicing provisions estimated at €487,100 would be needed to cover general temporary assistance (€223,600), possible travel and daily subsistence allowance of the President of the Court, the Prosecutor and the Registrar to attend the meetings (€66,900), public information activities (€65,500), security (€21,400), common services costs (€94,900), communications (€8,900) and miscellaneous supplies and materials (€5,900).

169. Based on the aforementioned assumptions, non-conference-servicing requirements, excluding the requirements for the first meeting of the Assembly of States Parties, are estimated as follows:⁷

⁶ For details concerning the first meeting of the Assembly of States Parties, see A/C.6/56/L.25 or table III.2 in annex III to the present document.

⁷ Idem.

	(Thousands of euros)	
	Scenario A	Scenario B
Temporary assistance	223.6	219.2
Travel, daily subsistence allowance and terminal expenses in respect of Secretariat staff	-	89.6
Travel, daily subsistence allowance and terminal expenses in respect of the judges, the Prosecutor and the Registrar	66.9	13.0
Public information	65.5	72.0
Security	21.4	26.8
Common services costs	94.9	40.0
Communications	8.9	8.9
Miscellaneous supplies and materials	5.9	5.9
Total	487.1	475.4

C. Estimated programme support costs

170. As mentioned above, programme support costs, at the rate of 13 per cent of expenditures, shall be charged to defray administrative and other costs incurred by the United Nations in connection with the convening of the meetings. Accordingly, a provision representing about 13 per cent of the conference-servicing and non-conference-servicing costs is included in the estimates. Thus, **under scenario A**, it is estimated that programme support costs, excluding those related to the first meeting of the Assembly of States Parties, would amount to **€486,200**. **Under scenario B**, the estimated programme support costs would be **€454,900**.

D. Contingency reserve

171. In accordance with established policies and practice in the United Nations, a provision corresponding to 15 per cent of total estimated costs (including programme support costs) of the meetings should be made for a contingency reserve to cover eventual shortfalls and final expenditures. Therefore, it is estimated that, **under scenario A**, a reserve amounting to **€634,000** would be needed, and **in the case of scenario B**, a reserve of **€593,100** would be required. Requirements for the first meeting of the Assembly of States Parties are not included in these estimates.

E. Summary of estimated costs

	<i>Scenario A</i>	<i>Scenario B</i>
A. Estimated costs (excluding the first meeting of the Assembly of States Parties and the Inaugural Meeting)		
Conference-servicing	3 253.0	3 023.9
Non-conference-servicing	487.1	475.4
Programme support costs (13%)	486.2	454.9
Contingency reserve (15%)	634.0	593.1
Total (A)	4 860.3	4 547.3
B. Inaugural Meeting of the Court	97.0	97.0
Total (A + B)	4 957.3	4 644.3
C. Estimated costs of the first meeting of the Assembly of States Parties		
Conference-servicing	1 910.1	1 910.1
Non-conference-servicing	220.3	220.3
Programme support (13%)	276.9	276.9
Contingency reserve (15%)	361.1	361.1
Total (C)	2 768.4	2 768.4
Total (A + B + C)	7 725.7	7 412.7
D. Contribution from host country	(300.0)	(300.0)
Grand total (A + B + C)	7 425.7	7 112.7

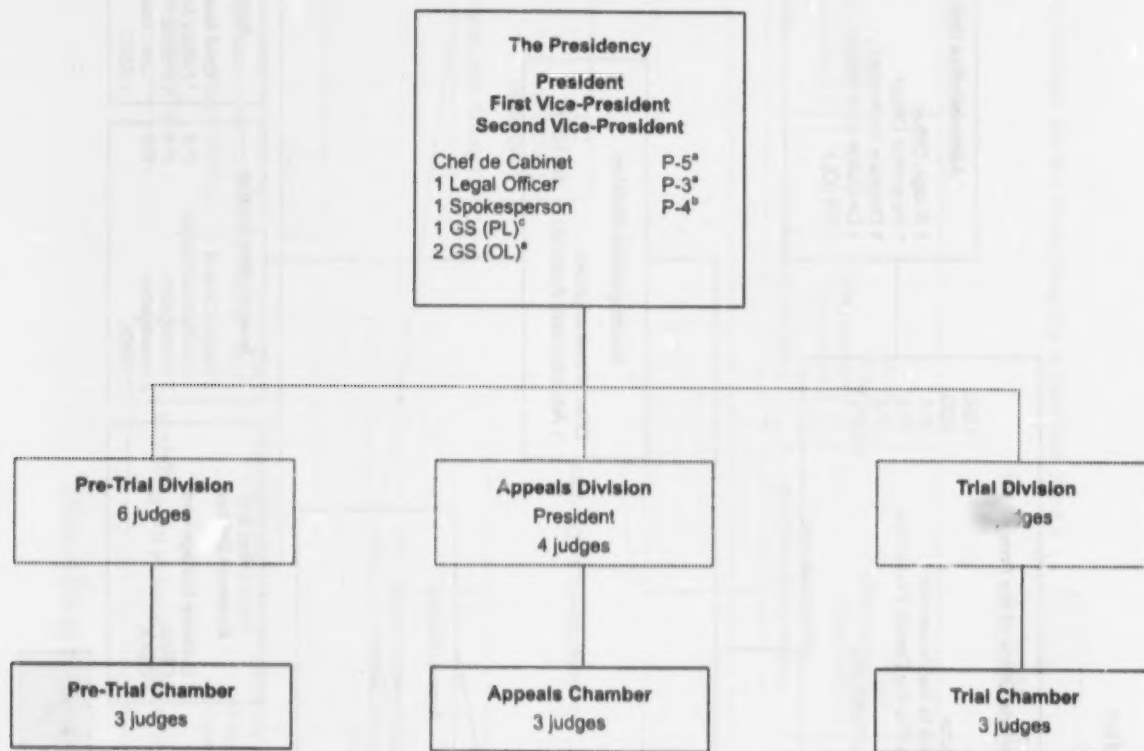
171 (bis) The cost of travel and partial daily subsistence allowance in respect of the judges and the Prosecutor to attend the Inaugural Meeting of the Court is estimated at €97,000. This cost, when added to the cost of the other meetings (excluding the first meeting of the Assembly), results in a total of €4,957,300, under scenario A, and €4,644,300, under scenario B.

172. The requirements for the first meeting of the Assembly of States Parties will be funded from the Trust Fund, but are shown here for illustrative purposes. With the inclusion of these costs, the grand total (all meetings) is estimated at €7,425,700 under scenario A, and €7,112,700 under scenario B.

173. [Text deleted]

Annex I.A

Office of the President

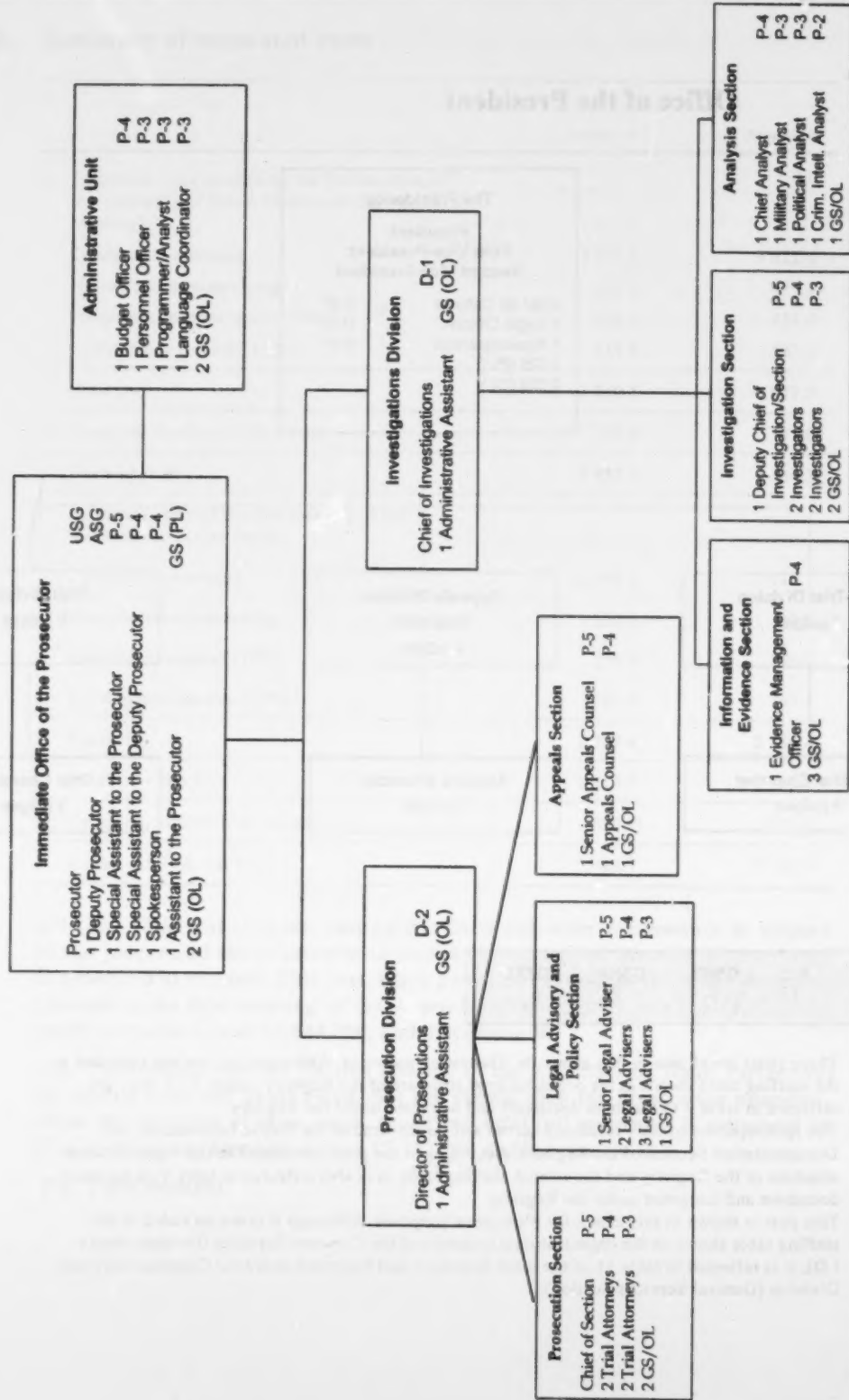


P-5	P-3	GS/PL	GS/OL	TOTAL
1	1	1	2	5

- ^a These posts are shown in this annex for illustration purposes. Although they are not included in the staffing table shown in the organizational structure of the Registry (annex I.C), they are reflected in table 9 of the main document and budgeted under the Registry.
- ^b The spokesperson of the Presidency serves also as the head of the Public Information and Documentation Section of the Registry. Accordingly, the post is included in the organizational structure of the Registry and the related staffing table. It is also reflected in table 9 of the main document and budgeted under the Registry.
- ^c This post is shown in this annex for illustration purposes. Although it is not included in the staffing table shown in the organizational structure of the Common Services Division (annex I.D), it is reflected in table 11 of the main document and budgeted under the Common Services Division (General Services Section).

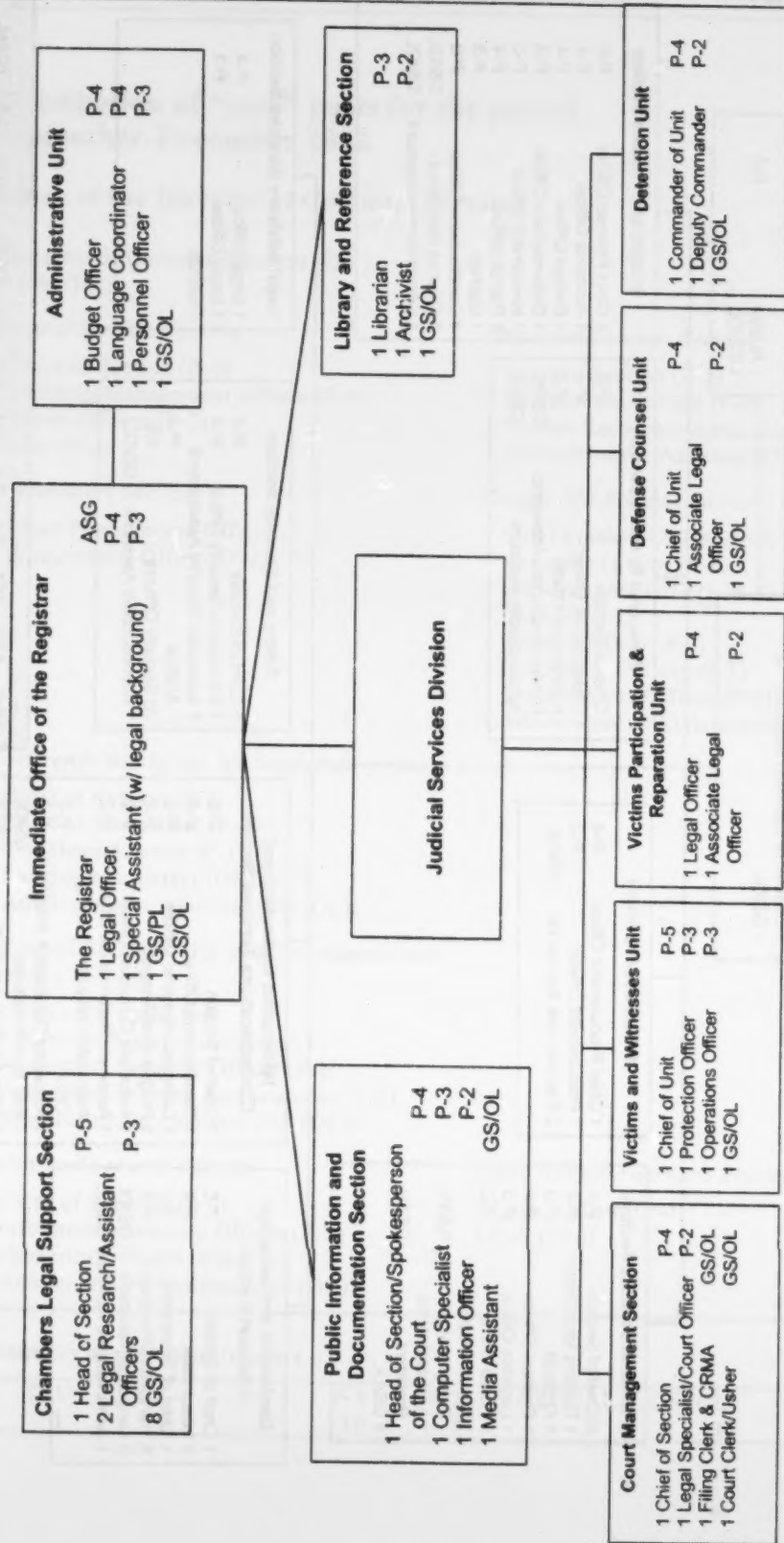
Annex I.B

Office of the Prosecutor



USG	ASG	D-2	D-1	P-5	P-4	P-3	P-2	GS/PL	GS/OL	SS	TOTAL
1	1	1	1	5	12	12	1	1	16		51

Office of the Registrar



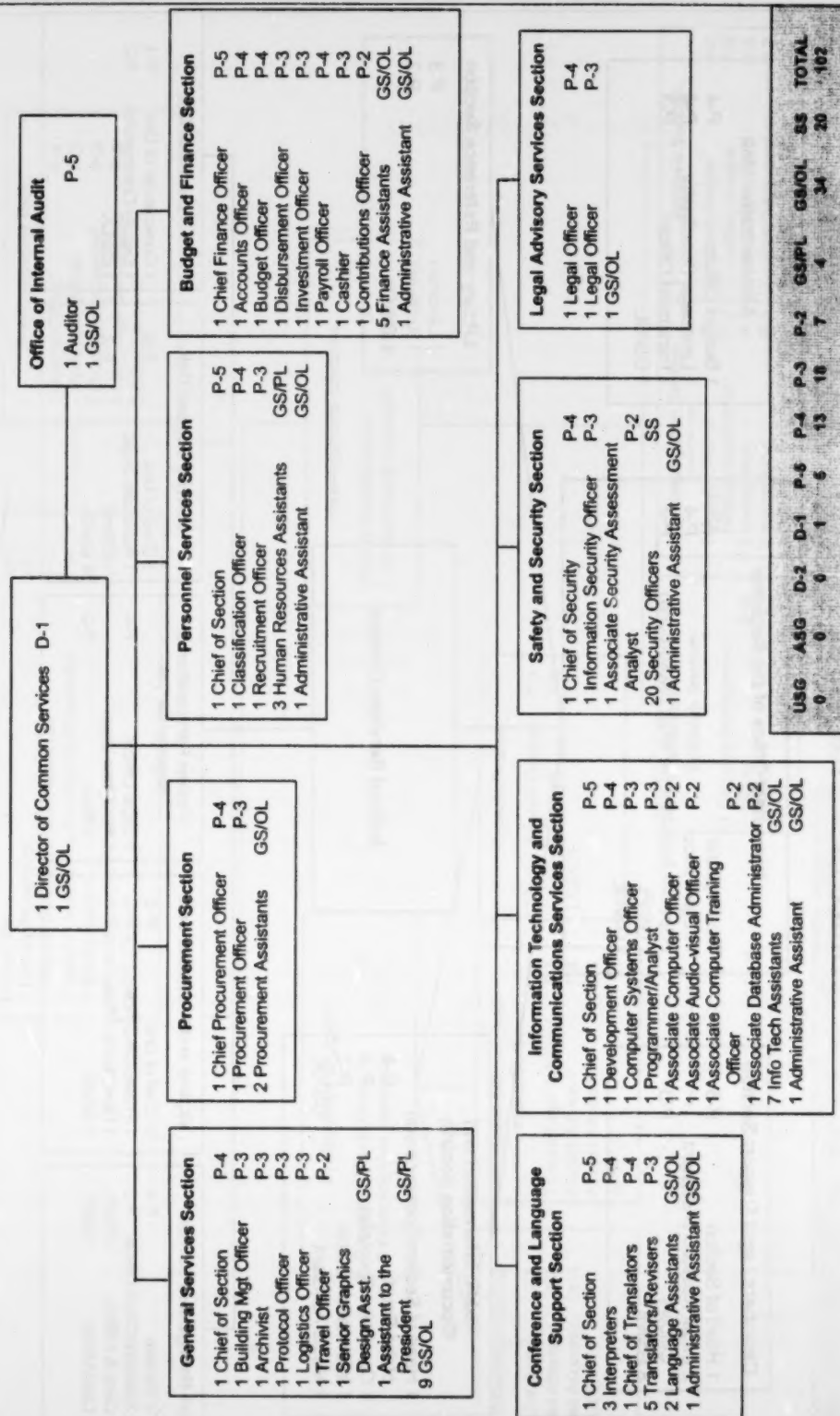
USG	ASG	D-2	D-1	P-5	P-4	P-3	P-2	GS/PL	GS/OL	SS	TOTAL*
0	1	0	0	2	8	8	6	1	17		43

* 4 posts assigned to the Presidency are not reflected in this table.

Common Services Division

Office of the Director of Common Services

PCNICC/2002/WGFYB/L.3



Annex II**Distribution of "core" posts for the period
September-December 2002****Office of the Director of Common Services**

1 Director of Common Services (D-1)
1 (GS (OL))

General Services Section

1 Chief of Section (P-4)
1 Building Management Officer (P-3)
1 Travel Officer (P-2)
3 (GS (OL))

Procurement Section

1 Chief Procurement Officer (P-4)
1 Procurement Officer (P-3)

Personnel Services Section

1 Chief of Section (P-5)
1 Recruitment Officer (P-3)
3 Human Resources Assistants (GS (PL))
1 Administrative Assistant (GS (OL))

Budget and Finance Section

1 Chief Finance Officer (P-5)
1 Accounts Officer (P-4)
1 Disbursement Officer (P-3)
1 Cashier (P-3)
1 Payroll Officer (P-3)
1 Investment Officer (P-3)
1 Contributions Officer (P-2)
1 Administrative Assistant (GS (OL))

Conference and Language Support Section

1 Chief of Section (P-5)
1 Chief of Translators (P-4)
1 Translator/Reviser (P-3)
1 Language Assistant (GS (OL))
1 Administrative Assistant (GS (OL))

*Information Technology and Communications
Services Section*

1 Chief of Section (P-5)
1 Computer Systems Officer (P-3)
1 Associate Computer Officer (P-2)
1 Associate Database Administrator (P-2)
1 Administrative Assistant (GS (OL))

Safety and Security Section

1 Chief of Security (P-4)
1 Information Security Officer (P-3)
10 Security Officers (SS)
1 Administrative Assistant (GS (OL))

Legal Advisory Services Section

1 Legal Officer (P-4)
1 (GS (OL))

Summary of post requirements

D-1	P-5	P-4	P-3	P-2	GS (PL)	GS (OL)	SS	Total
1	4	6	10	4	3	11	10	49

Office of the Registrar*Chambers Legal Support Section*

1 Legal Research Officer (P-3)
1 (GS (OL))

Administrative Unit

1 Budget Officer (P-4)
1 Personnel Officer (P-3)
1 (GS (OL))

Public Information and Documentation Section

1 Computer Specialist (P-3)
1 Information Officer (P-2)
1 Media Assistant (GS (OL))

Court Management Section

1 Chief of Section (P-4)
1 Legal Specialist/Court Officer (P-2)

Defence Council Unit

1 Chief of Unit (P-4)

Library and Reference Section

1 Librarian (P-3)

Summary of post requirements

ASG	P-5	P-4	P-3	P-2	GS (PL)	GS (OL)	SS	Total
0	0	3	4	2	0	3	0	12

Annex III

Preliminary cost estimates for meetings

Table III.1

Cost estimates for meetings of the Assembly, Bureau meetings, the meeting of the Budget and Finance Committee, and the Inaugural Meeting of the Court

Summary

(Estimates of conference-servicing and non-conference-servicing costs)

(In thousands of euros)

<i>Meeting</i>	<i>Scenario A^a</i>	<i>Scenario B^b</i>
First meeting of the Assembly of States Parties to the Rome Statute ^c	2 768.4	2 768.4 ^d
Resumed/Special meeting of the Assembly of States Parties (January 2003) ^e	1 730.7	1 730.7 ^d
Resumed/Special meeting of the Assembly of States Parties (April 2003) ^e	841.5	841.5 ^d
Second meeting of the Assembly of States Parties to the Rome Statute ^e	1 346.7	1 153.0
Meeting of the Bureau of the Assembly of States Parties to the Rome Statute ^e	96.5	91.8
Meeting of the Budget and Finance Committee ^e	844.9	725.3
Inaugural Meeting of the Court ^f (Includes only the cost of travel and partial DSA for the Judges and the Prosecutor)	97.0	97.0
	7 725.7	7 412.7

^a Assumes all meetings, except for the Inaugural Meeting, will be held in New York.

^b Assumes that the second meeting of the Assembly of States Parties and the meetings of the Bureau and of the Budget and Finance Committee will be held at The Hague.

^c Meeting will be held in New York.

^d Since the meetings will be held in New York, the costs are shown for illustrative purposes only.

^e Venue not decided yet.

^f Meeting will be held at The Hague.

Table III.2

First meeting of the Assembly of States Parties to the Rome Statute^a

(Estimates of conference-servicing and non-conference-servicing costs)

(In thousands of euros)

	<i>New York</i>
A. Conference-servicing costs	
Meeting servicing	87.5
Pre-session documentation	798.3
In-session documentation	73.0
Post-session documentation	798.3
Summary records	143.3
Other requirements (e.g., sound technicians)	9.5
Total (A)	1 910.1
B. Non-conference-servicing costs	
General temporary assistance (substantive and administrative)	131.1
Travel of United Nations substantive staff	0
Public information	40.9
Security	13.3
Common services costs	30.0
Communications	3.3
Miscellaneous supplies and materials	1.7
Total (B)	220.3
Total (A + B)	2 130.4
C. Programme support costs (13% of total of A + B)	276.9
Total (A + B + C)	2 407.3
D. Reserve for contingency (15% of total of A + B + C)	361.1
Grand total (total of A + B + C + D)	2 768.4

^a Meeting will be held in New York.

Table III.3

Resumed/Special meeting of the Assembly of States Parties (January 2003)^a

(Estimates of conference-servicing and non-conference-servicing costs)

(In thousands of euros)

	<i>New York</i>
A. Conference-servicing costs	
Meeting servicing	74.8
Pre-session documentation	888.0
In-session documentation	58.6
Post-session documentation	59.7
Summary records	122.3
Other requirements (e.g., sound technicians)	8.2
Total (A)	1 211.6
B. Non-conference-servicing costs	
General temporary assistance (substantive and administrative)	55.5
Travel of United Nations substantive staff	-
Public information	26.2
Security	8.5
Common services costs	25.0
Communications	3.3
Miscellaneous supplies and materials	1.7
Total (B)	120.2
Total (A + B)	1 331.8
C. Programme support costs (13% of total of A + B)	173.1
Total (A + B + C)	1 504.9
D. Reserve for contingency (15% of total of A + B + C)	225.8
Grand total (total of A + B + C + D)	1 730.7

^a Meeting will be held in New York.

Table III.4

Resumed/Special meeting of the Assembly of States Parties (April 2003)^a

(Estimates of conference-servicing and non-conference-servicing costs)

(In thousands of euros)

	New York
A. Conference-servicing costs	
Meeting servicing	45.0
Pre-session documentation	370.0
In-session documentation	58.6
Post-session documentation	15.3
Summary records	73.3
Other requirements (e.g., sound technicians)	4.9
Total (A)	567.1
B. Non-conference-servicing costs	
General temporary assistance (substantive and administrative)	32.9
Travel and daily subsistence allowance of the President and the Prosecutor	13.0
Public information	13.1
Security	4.3
Common services costs	15.0
Communications	1.1
Miscellaneous supplies and materials	1.1
Total (B)	80.5
Total (A + B)	647.6
C. Programme support costs (13% of total of A + B)	84.2
Total (A + B + C)	731.8
D. Reserve for contingency (15% of total of A + B + C)	109.7
Grand total (total of A + B + C + D)	841.5

^a Meeting will be held in New York.

Table III.5
Second meeting of the Assembly of States Parties

(Estimates of conference-servicing and non-conference-servicing costs)

(In thousands of euros)

	<i>New York (Scenario A)</i>	<i>The Hague (Scenario B)</i>
A. Conference-servicing costs		
Meeting servicing	74.8	53.1
Pre-session documentation	296.3	223.6
In-session documentation	73.6	51.2
Post-session documentation	296.3	223.6
Summary records	122.3	70.7
Other requirements (e.g., sound technicians)	8.2	1.9
Travel of conference-servicing staff	-	93.8
Total (A)	871.5	717.9
B. Non-conference-servicing costs		
General temporary assistance (substantive and administrative)	77.8	73.5
Travel of United Nations substantive staff	-	48.2
Travel and daily subsistence allowance of the President, Prosecutor and Registrar	22.3	-
Public information	26.2	32.7
Security	8.5	13.9
Common services costs	25.0	-
Communications	3.3	3.3
Miscellaneous supplies and materials	1.7	1.7
Total (B)	164.8	173.3
Total (A + B)	1 036.3	891.2
C. Programme support costs (13% of total of A + B)	134.7	115.8
Total (A + B + C)	1 171.0	1 007.3
D. Reserve for contingency (15% of total of A + B + C)	175.7	151.0
Grand total (total of A + B + C + D)	1 346.7	1 158.0

Table III.6

Meeting of the Bureau of the Assembly of States Parties (June 2003)

(Estimates of conference-servicing and non-conference-servicing costs)

(In thousands of euros)

	<i>New York (Scenario A)</i>	<i>The Hague (Scenario B)</i>
A. Conference-servicing costs		
Meeting servicing	14.1	10.7
Pre-session documentation	15.7	11.2
In-session documentation	-	-
Post-session documentation	15.7	11.2
Other requirements (e.g., sound technicians)	1.7	0.3
Travel of conference-servicing staff	-	25.6
Total (A)	47.2	59.0
B. Non-conference-servicing costs		
General temporary assistance (substantive and administrative)	4.8	4.8
Travel of United Nations substantive staff	-	6.2
Travel and daily subsistence allowance of the President, Prosecutor and Registrar	16.8	-
Common services costs	5.0	-
Communications	0.3	0.3
Miscellaneous supplies and materials	0.3	0.3
Total (B)	27.2	11.6
Total (A + B)	74.4	70.6
C. Programme support costs (13% of total of A + B)	9.7	9.2
Total (A + B + C)	83.9	79.8
D. Reserve for contingency (15% of total of A + B + C)	12.6	12.0
Grand total (total of A + B + C + D)	96.5	91.8

Table III.7
Meeting of the Budget and Finance Committee
 (Estimates of conference-servicing and non-conference-servicing costs)
 (In thousands of euros)

	<i>New York (Scenario A)</i>	<i>The Hague (Scenario B)</i>
A. Conference-servicing costs		
Meeting servicing	73.9	53.3
Pre-session documentation	222.2	167.6
In-session documentation	29.6	20.5
Post-session documentation	221.9	167.6
Other requirements (e.g., sound technicians)	8.2	1.9
Travel of conference-servicing staff	-	57.5
Total (A)	555.8	468.4
B. Non-conference-servicing costs		
General temporary assistance (substantive and administrative)	52.6	52.6
Travel of United Nations substantive staff	-	35.2
Travel and daily subsistence allowance of the Prosecutor and the Registrar	14.9	-
Common services costs	25.0	-
Communications	0.8	0.8
Miscellaneous supplies and materials	1.1	1.1
Total (B)	94.4	89.7
Total (A + B)	650.2	558.1
C. Programme support costs (13% of total of A + B)	84.5	72.6
Total (A + B + C)	734.7	630.7
D. Reserve for contingency (15% of total of A + B + C)	110.2	94.6
Grand total (total of A + B + C + D)	844.9	725.3

Table III.8

Detailed summary for all meetings (except the first meeting of the Assembly of States Parties and the Inaugural Meeting)

(Estimates of conference-servicing and non-conference-servicing costs)

(In thousands of euros)

	<i>Scenario A</i>	<i>Scenario B</i>
A. Conference-servicing costs		
Meeting servicing	282.6	237.0
Pre-session documentation	1 792.1	1 660.3
In-session documentation	220.4	188.9
Post-session documentation	608.8	477.4
Summary records	317.9	266.3
Other requirements (e.g., sound technicians)	31.2	17.2
Travel of conference-servicing staff	-	176.8
Total (A)	3 253.0	3 023.9
B. Non-conference-servicing costs		
General temporary assistance (substantive and administrative)	223.6	219.2
Travel of United Nations substantive staff	-	89.6
Travel of the President, the Prosecutor and the Registrar	66.9	13.0
Public information	65.5	72.0
Security	21.4	26.8
Common services costs	94.9	40.0
Communications	8.9	8.9
Miscellaneous supplies and materials	5.9	5.9
Total (B)	487.1	475.4
Total (A + B)	3 740.1	3 499.2
C. Programme support costs (13% of total of A + B)	486.2	454.9
Total (A + B + C)	4 226.4	3 954.1
D. Reserve for contingency (15% of total of A + B + C)	634.0	593.1
Grand total (total of A + B + C + D)	4 860.3	4 547.3

Annex IV

Breakdown of provision for the reserve for unforeseen expenses

(In thousands of euros)

Office of the Prosecutor	
Travel	138.0
Subtotal	138.0
Registry	
Legal aid, detainees services and travel, witness travel and assistance	555.0
Public information activities	22.0
Subtotal	577.0
Common Services Division	
Language experts	44.0
Contractual translation (1,800 pages)	100.0
Equipment (IT)	84.0
Equipment (Communications)	20.0
Furniture	80.0
External printing	9.0
Subtotal	337.0
Total reserve for unforeseen expenses	1 052.0

Annex V

Host country contribution

Statement of the Host Government^a

1. The Netherlands has every intention to be a gracious and generous host to the ICC, as it is to many other legal institutions, as stated by Mr. Edmond Wellenstein, Director-General, ICC Task Force, Ministry of Foreign Affairs on 18 April 2002 (PCNICC/2002/INF/5). The Netherlands is in the top-10 list of assessed contributors, but will also contribute a considerable extra amount of money on a voluntary basis over the coming years.
2. The Netherlands will provide premises to the Court free of rent for a period of 10 years, starting at the date of entry into force of the Statute. For some years, that is to say until 2007/2008, the Court will be housed in so-called interim premises. The Netherlands offer for spending on the interim premises amount to €33 million, €10 million of which will be available for the interior design, including the courtroom. The Netherlands is committed to have the courtroom facilities available in time for possible pre-trial hearings.
3. A smooth start of the Court will be facilitated by the provision of up to 100 workstations free of charge. Workstations include furniture, telephones, desktop computers and printers compatible with the future network systems of the Court. This also includes a limited number of scanners and photocopiers. For details see the appendix. The total available budget is maximized at €900,000.
4. The Netherlands reserves the right to donate items for workstations in kind. If items are donated in kind, 25 per cent of the concerned budget line will remain available for the Court to spend.
5. Taking into account the above, the budget, as specified in the appendix, can be spent by the Court at its own authority. The proposed allocation to budget items, within the fixed grand total of 100 workstations, is of an indicative nature. It is, however, understood that major changes within and/or between budget items to the allocation for those 100 workstations should be consulted with the host country.
6. To further expedite a smooth start, the Netherlands will also cover all costs for the provision of water, electricity and natural gas to the premises during the first financial period (estimated at €165,000).

^a This statement was received by the Secretariat on 31 May 2002 and it is included herein as submitted by the host country.

Appendix

List of furniture and equipment

<i>Item(s)</i>	<i>Number of units</i>	<i>Unit cost</i>	<i>Total cost per item</i>
Individual desks			
Bureau	100	2 000	200 000
Chairs	100	500	50 000
Roll box	100	500	50 000
Filing cabinet	50	500	25 000
Hall stand	50	100	5 000
Waste basket	100	40	4 000
Subtotal			334 000
Meeting rooms (5)			
Table	5	4 000	20 000
Chairs	50	500	25 000
Hall stand	5	150	750
Waste basket	5	50	250
Subtotal			46 000
Office automation			
Computers	100	2 000	200 000
Printer	100	700	70 000
Software (NT + Office)	100	500	50 000
Network server	4	20 000	80 000
Software network (NT + security)	4	10 000	40 000
Copiers	5	3 000	15 000
Scanners	5	2 000	10 000
Telephone system	1	50 000	50 000
Fax	5	1 000	5 000
Subtotal			520 000
Total			900 000